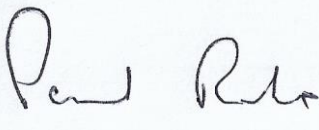




# Hallmoor School

## Provider Access Policy

<b>Date of Review/adoption</b>	<b>October 2022</b>
<b>Review Date:</b>	<b>October 2023</b>
<b>Signed by:</b> <b>(Chair of Local Academy Council)</b>	 <b>Paul Roberts</b>
<b>Date:</b>	<b>14.6.2023</b>

## **1. Aims:**

This Policy aims to set out Hallmoor School's arrangements for managing the access of education and training providers to students for the purpose of them giving them information about their education or training offer. It sets out:

- Procedures in relation to requests for access.
- The grounds for granting and refusing requests for access.
- Details of premises or facilities to be provided to a person who is given access.

## **2. Statutory Requirements:**

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purpose of informing them about approved technical education, qualifications or apprenticeships. This is outlined in section 42B of the Education Act 1997. This policy shows how Hallmoor School complies with these requirements.

## **3. Student Entitlement:**

All students in years 8 to 13 at Hallmoor School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point.
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships.
- Understand how to make applications for the full range of academic and technical courses.

## **4. Management of Provider Access Requests:**

### **4.1 Procedure**

A provider wishing to request access should contact Mr P. Kairo, Assistant Head and Careers lead.

Telephone: 0121 803 1620 Email: [p.kairo@hallmoor.fet.ac](mailto:p.kairo@hallmoor.fet.ac)

### **4.2 Opportunities for Access**

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

The following table outlines the examples of the opportunities provided for training and education providers to speak to students and/or their parents/carers:

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
<b>Year 8</b>	Industry Visit Event	Industry research Pathways	Vocational Profile building
<b>Year 9</b>	Industry Visit Event	Options Event	Vocational Profile building
<b>Year 10</b>	Enterprise Event	National Apprenticeship Week	Work Experience
<b>Year 11</b>	Enterprise Event	National Apprenticeship Week	Mock Interview Experiences
<b>Year 12</b>	Vocational Options	National Apprenticeship Week	Mock Interview Experiences
<b>Year 13/14</b>	College Open Days	College Taster Sessions	College/ Supported Internships Transition

Please speak to our Careers Lead to identify the most suitable opportunity for you.

### **4.3 Safeguarding**

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to this policy.

### **4.4 Premises and Facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and student/s, as appropriate to the activity. The school will also make available ICT equipment to support the providers presentations. This will all be discussed and agreed in advance of the visit with the Careers Lead person.

Providers are welcome to leave their prospectus or other relevant course literature for our library and Sixth Form Common Room.

## **5 Links to other Policies**

Outline any links to other policies you have, such as:

- Safeguarding/child protection policy.
- Careers guidance policy.
- Curriculum policy.

## **6 Monitoring Arrangements**

The school's arrangements for managing the access of education and training providers to students are monitored by the Senior Leadership Team.

This policy will be reviewed by the Senior Leadership Team on an annual basis. At every review, the policy will be approved by the governing board.