

Application for 16-19 Bursary Fund 2025-2026

The 16-19 Bursary Funds are paid by the Education Funding Agency (EFA) to schools and colleges so that they may provide financial help to students whose access to or completion of education might be inhibited by financial consideration. This year there have been significant changes to the 16–19 Bursary Fund for the 2025–2026 academic year, which means that parents and students will need to provide evidence for eligibility and evidence of actual costs such as taxi or bus fare. Please provide receipts for a typical week / month that we could then multiply up for the full year. Please note that application does not guarantee a bursary payment.

Student eligible to apply:

Group 1 - Vulnerable Students Bursary

Students must be one of the following:

- In care or a care leaver
- Receiving Income Support or Universal Credit in their own name
- Receiving Disability Living Allowance (DLA) or Personal Independence Payment (PIP)
- and Employment and Support Allowance (ESA) or Universal Credit

Group 2 - Discretionary Bursary

This is based on household income and students must fall into one of the following categories:

- Tier A – Students who have successfully claimed Free School Meals for the current academic year (Evidence: Local Authority letter/school transition data)
- Tier B – Students whose home Household income is less than £20,817 (Evidence: Working Tax Credit annual statement letter from HMRC)
- Tier C - Students whose home Household income is less than £25,520 (Evidence: Working Tax Credit annual statement letter from HMRC)

Mandatory Supporting Evidence

Each claim must now be accompanied by verified documentation confirming both eligibility and financial need.

Required evidence includes:

- Proof of care status (e.g. letter from social worker or local authority)
- Benefits documentation (e.g. Universal Credit award notice, PIP)
- Any other relevant documents based on the student's category
- Please note: All evidence must be dated within the last 3 months to be considered valid by DfE.

Unlike previous years, the school is no longer able to automatically issue £1,200 per student, even for those in vulnerable groups. Awards must be based on actual costs and supported by evidence. Therefore, in the form below you will need to identify which costs that you wish to claim for and provide evidence e.g. train fares, bus passes.

Please be aware that applications do not guarantee financial support and any bursary given will be paid directly to the student's bank account.

If you wish to apply for the bursary, please complete the form below and return it with any required evidence to the finance office **at Hallmoor School by Monday 13th October 2025.**

Student's name:	Date of birth:
Address:	

Please complete **either** Part 1 or Part 2 depending on your circumstances.

Part 1 Vulnerable Student Bursary

Students must meet one of the following:

- In care or a care leaver
- Receiving Income Support or Universal Credit in their own name
- Receiving Disability Living Allowance (DLA) or Personal Independence Payment (PIP)
- and Employment and Support Allowance (ESA) or Universal Credit

Category	Tick	Evidence provided
Young person in care		
Care leaver		
Young person <u>personally</u> in receipt of income support (or Universal Credit)		
Disabled young person in receipt of both Employment and Support Allowance (ESA) or Universal Credit and Disability Living or Personal Independence Payments (PIP) in their own name		

Part 2 Discretionary Bursary

Category	Tick	Evidence provided
Student Tier A – Students who have successfully claimed Free School Meals for the current academic year (<i>Evidence: Local Authority letter/school transition data</i>)		
Student Tier B – Students whose home Household income is less than £20,817 (<i>Evidence: Working Tax Credit annual statement letter from HMRC</i>)		
Student Tier C - Students whose home Household income is less than £25,520 (<i>Evidence: Working Tax Credit annual statement letter from HMRC</i>)		

The evidence I have provided is correct and complete to the best of my knowledge.	
Student Signature:	Parent/Carer Signature:

We cannot process your application unless suitable evidence is provided. Only original sources of evidence are acceptable by the school at the point of application. These will be returned to you. For full details of how funds will be allocated, refer to the 16-19 Bursary Policy on the school website.