



Responsible Internet Use Agreement

As part of your child's curriculum and the development of IT skills, Hallmoor School is providing monitored access to the Internet. We believe that the effective use of the World Wide Web and email is worthwhile and is an essential skill for children as they grow up in the modern world. Please would you read the attached Rules for Responsible Internet Use and sign and return the form.

Although there are concerns about pupils having access to undesirable materials, we have taken positive steps to reduce this risk in school. We have in place a filtering system that restricts access to inappropriate materials. This may not be the case at home and we can provide references to information on safe Internet access if you wish. Whilst every endeavour is made to ensure that suitable restrictions are placed on the ability of children to access inappropriate materials, the School cannot be held responsible for the nature or content of materials accessed through the Internet. The School will not be liable for any damages arising from your child's use of the Internet facilities.

Should you wish to discuss any aspect of Internet use please contact the school.

E-safety rules and Acceptable Use of IT for Hallmoor School:

- We ask permission before using the internet;
- We only use IT in school for school purposes;
- We only use websites that an adult has approved/suggested we use;
- We do not deliberately look for, save or send anything that could be unpleasant or harmful and if we accidentally find anything like this, we tell an adult immediately;
- We tell an adult if we see something we are uncomfortable with;
- We immediately close any webpage we are not sure about – and tell an adult;
- We only email people an adult has approved;
- We send emails that are polite and friendly;
- We never give out our own or other people's personal information such as name, phone number, home address, usernames or passwords;
- We never arrange to meet anyone we don't know;
- We do not open emails or attachments sent by anyone we don't know;
- We do not allow access to internet chatrooms or social media sites during the school day (Facebook, Twitter, TikTok, etc)
- We never download materials or install any software, shareware or freeware without permission and supervision from an adult;
- We are responsible for our behaviour when using IT because we know that these rules are in place to keep us safe;
- We know that our use of IT can be checked and that our parents/carers will be contacted if a member of staff is concerned about our E-Safety.

Use of mobile phones.

It is a part of Hallmoor School safe working practices that mobile phones are not permitted to be used within the school day. However, if you feel that there is a significant reason why your child's mobile phone needs to be brought with them to and from school the following rules apply:

- The phone will remain switched off and handed in throughout the school day
- The phone will not be used on the school site by either my child or another child
- The school will not be held responsible for safe keeping of the phone

Should the phone be heard or seen by a member of staff it may be confiscated, and parents and carers will be contacted. If the phone has been used inappropriately and/or is continually been seen, students will not be allowed to bring their phone in or will be expected to hand it at Reception at the start of the day.

Should a child need to contact home during the day, they will have access to the school phone. If parents need to contact their child, they should contact Reception directly.

I have discussed these rules within the **Responsible internet use agreement and use of mobile phones** with my child:

(Name of child): _____ (Pupil to sign *where appropriate*): _____

I agree to follow these rules: (Parent to sign): _____ Date: _____